



MINUTES

Board Meeting

August 23, 2025

11:00am - 1:00pm Eastern time, via Zoom

Attendees: José Diaz, President; Trineice Robinson-Martin, Vice President; David Kauffman, President Elect;; Bethany Robinson, Secretary; Dr. Lou Fischer, Kelly Carson, Jesse Nolan, MaryJo Papich, Doug DuBoff, Todd Stoll, Lonnie Davis, Brian Tuczynski, Randal Rosman, Ashley Shabankereh, Dan Flores, Pharez Whitted, Sara Gazarek

Absent: Laura Gentry, Treasurer, Alison Miller, Ayn Inserto

AGENDA

BEGINNING TIME

PRESIDENT'S WELCOME

JOSÉ DIAZ
PRESIDENT

DISCUSSION	Welcome by José Diaz Called to order at 10:05		
	Minutes from previous board meeting Motion to approve- Randal Rosman Seconded by Lonnie Davis Motion passed		
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE

BEGINNING TIME

FINANCE COMMITTEE REPORT

LAURA GENTRY
TREASURER

DISCUSSION	Treasurer Laura Gentry was absent. The financial report was uploaded to Govenda, and board members were asked to email Laura directly with questions.		
		PERSON RESPONSIBLE	DEADLINE

START TIME-FINISH TIME

DEVELOPMENT/MARKETING REPORT

JESSE NOLAN
DIRECTOR OF
MARKETING/DEVELOPMENT/TECHNOLOGY

DISCUSSION

Kelly - Membership report in Govenda
Jesse - Details in Govenda

KMEA Conference:
KMEA Partnership: Approved partnership with Kentucky Music Educators Association (Louisville, 2026) to promote JEN 2027. Hotels covered with points; parking included. Viewed as low-cost, high-return outreach.

Motion: Todd Stoll
Second: Ashley Shabankereh
Vote: Unanimous approval.

- NextJEN Development Campaign:** Eight donor packages (\$1–\$2,500) launching September 2025.

Motion: Ashley Shabankereh
Second: Trineice Robinson-Martin
Vote: Unanimous approval.

- Sponsorships reached record levels (\$393,860 value, including \$95,050 in cash).
- Grant opportunities identified (AEG).
- JEN Conference: final nine days of early bird registration underway.

Sara Gazarek suggested tagging board members in social posts to amplify reach. Grant opportunities: AEG

F’26 Development Campaign, NextJEN, Launching September 2025
8 packages ranging from \$1-\$2500

Sponsorship & Partnerships
Record year: 393,860 total sponsor/partner value
95,050 in cash sponsorships
Looking for JJF sponsorships

David Kauffman: might need to evaluate and add/quantify charitable giving, from performers and board members etc
Randall- agrees because of tax forms and will make it easier to apply for grants if we include all this information

Sara suggests tagging board members so more advertising can go out to our followers from JEN

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
MOTION: Partner/JEN Booth at KMEA 2026 to promote JEN 2027 Todd Stoll, Second: Ashley Shabankereh Motion Passes Unanimously		

Motion: accept donor packages for NextJEN development campaign Ashley- so moved, 2nd by Trineice Motion passed unanimously		
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START TIME-FINISH TIME

OPERATIONS & MEMBERSHIP

KELLY CARSON
POSITION

11:52am-11:58am

DISCUSSION	3,645 Members Programs: Awards are open now through September 30 Scholarships: 1 available, Chick Corea for arrangement, due September 15 YCS, Review process underway Sisters in Jazz, applications open through oct 15 Ellen Rowe & Terri Lyne Carrington co-leading JENeral Membership Meeting Online, required annual meeting Thursday September 11, 5:30-7:00pm Randall- wondering if we can get a breakdown of membership geographically to see where we need to put more emphasis		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

START TIME-FINISH TIME

Conference/Staff Update

DR. LOU FISCHER
CHIEF OF STAFF

11:58am- 12:11pm

DISCUSSION	Conference Update, day by day Hotels confirmed, see him if any changes		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

START TIME-FINISH TIME

COMMITTEE UPDATES

KELLY CARSON

12:11- 1:00pm

DISCUSSION	Research Committee by Monika Herzig- working on a publication for vol7 JJF Committee - launched new Music Mentors (formerly clinicians) applications Education Committee - working on restarting committee- update in January -series webinars, plus magazine articles YCS Ayn Inserto proposals: Commission projects Commission Charts- increase in pay, reduction in charts		
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From 6 to 4 charts
To begin in 2027
Will save \$500 overall

Discussion about the nature and availability of JEN's Commissioned Charts. No final decisions were made or voted. Board members made these suggestions:

- Amplify more developing composers, and have more charts available for members.
- Maybe a tiered system for well known vs. developing composers.
- If the goal is more charts, and if we lean into the tiered system, why not make it 3 and call it something like JENerational Voices?
- JENerational Legacy composer (highest paid tier, only one or two), Current JENerational Voices (3 or 4), and Next JENerational Voices (one or two).
- would like to see a library
- Make sure we're doing right by the composers and not giving away compositions (with JEN membership)
- Create opportunities for ed & composers, but let's not sell compositions- we should be a source

YCS: Ayn Inserto proposal for 2026

YCS selectees were reduced from 6 to 4 young composer showcase due to covid budget cuts

Quality & Quantity of applications have increased

Ayn/Ryan would like us to consider going back to recognizing 6 young composers

Financial impact: \$765/room, Airfare up to \$750 per selectee, checked bag, rideshare expenses

Budget: \$2000 per person, could be up to 6 rooms due to chaperone and gender considerations

Current budget for 2 per room consideration.

Also requesting grand piano, not clavinova but YAMAHA isn't always coming through due to last minute swaps

Brian: concerns with liability of shared rooms

Overall: Only concerns are liability for shared rooms & financially possibilities within our budgets

Not comfortable adding additional money for now

CONSOLIDATED REPORT

- **Research Committee:** Dr. Monika Herzig leading work on Volume 7 publication.
- **JJF Committee:** Launched new "music mentors" applications (formerly clinicians).
- **Awards & Scholarships:** Applications open through September 30; Chick Corea Scholarship closes Sept. 15.
- **Young Composer Showcase (YCS):** Proposal to return to 6 honorees. Costs could reach \$2,000 per participant due to airfare, housing, and chaperone needs. Liability of shared housing noted. Discussion deferred.
 - **Action:** Add to January agenda with Ayn Inserto present.
- **Sisters in Jazz:** Applications open through October 15. Co-led by Ellen Rowe & Terri Lyne Carrington.
- **Commissioned Charts:** Proposal to reduce from 6 to 4 charts while increasing pay per composer (starting 2027). Sara Gazarek suggested a tiered system ("JENerational Voices").
- **Membership Geography:** Randall requested regional breakdown of membership.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Future discussion with Ayn present- add to January agenda		

START TIME-FINISH TIME
1:00PM-1:06PM

SOUND ZONE STAFF REQUEST

DR. LOU FISCHER
CHIEF OF STAFF/PRODUCER OF CONFERENCES

DISCUSSION	Request: To offer inconsistent exhibitors (didn't exhibit in 25 or 24) offer a one time discount - Because Sound zone losing support - As companies went out of business during covid - Quiet zone always sells out		
	Booth cost discount - not on the membership		
	19 open sound zone booths Which would bring in \$12250, max \$49 grand		
	Proposals \$200 discount corporate membership		
	New Members never exhibited: Kelly took info from NAMM Show		
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
Motion: To offer one-time booth discounts for inconsistent exhibitors in the Sound Zone (those absent in 2024/25). Quiet Zone remains full, but 19 Sound Zone booths remain open. to move forward with Sound Zone emails with discounted rates			
MOTION: Randall Rosman Seconded by Trineice Robinson-Martin Motion passed			

START TIME-FINISH TIME
1:06pm-1:16

FOUNDATION UPDATE

DAVID KAUFFMAN

DISCUSSION	Jazz Education Foundation- David Kauffman noted IRS paperwork has been submitted and an update is pending. The board discussed forming a subcommittee/task force of members with nonprofit/foundation expertise.		
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
Reach out to Tim- waiting to hear back from the IRS. Need an update			
David asking for subcommittee from board that have non-profit/foundation or interest in a taskforce			

START TIME-FINISH TIME
1:16pm-1:22

WRAP UP

PRESENTER
POSITION

DISCUSSION	Kelly Carson and José Diaz will reach out with committee requests. Board visibility at the conference was emphasized, with suggestions for "Did You Know?" slides to correct misconceptions about board compensation and emphasize volunteer contributions.
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	Possible “JEN Quick Facts” or “Did you know” on the slides at the conference in between sponsors		
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
Send out Board info for what is needed/expected for the conference Times etc would be helpful.			

MOTION TO ADJOURN MEETING, MADE BY LONNIE DAVIS

SECONDED BY DAVID KAUFFMAN

MOTION PASSED

MEETING ADJOURNED AT 1:23pm EASTERN TIME