

M Manhattan School of Music

Dean of Jazz Arts *Leadership Profile*



January 2025

This leadership profile is intended to provide information about Manhattan School of Music and the position of Dean of Jazz Arts and is designed to assist qualified individuals in assessing their interest in the position.

The Opportunity

Manhattan School of Music, one of the world's preeminent, independent conservatories, seeks a visionary and dynamic individual to serve as its next Dean of the School's renowned Jazz Arts division. This is a full-time, 12-month position (with a portfolio of responsibilities that can include limited or occasional teaching opportunities). The Jazz Arts program at MSM has an internationally recognized reputation with world-renowned faculty and alumni, and a student population of nearly 145 students (BM, MM, and DMA) hailing from diverse socio-economic and global backgrounds.



The Dean of Jazz Arts oversees artistic and academic planning and has a collaborative working style to create a strong, unifying identity among faculty and peer colleagues. The Dean will understand the changing dynamics of the artistic field and lead the Jazz Arts division in creating and supporting the preparation of young artists to meet the demands of their future careers. The Dean will actively collaborate across disciplines and divisional areas to develop and create interdisciplinary performance and curricular opportunities for artistic programming and academic study.

Paramount to this position is nurturing the positive and comprehensive artistic experience for student learning through support of the students and faculty. MSM's total student population of approximately 1,050 students reflects diverse socio-economic and global backgrounds, and hails from nearly every state in the US and more than 50 countries.

Supporting our students' educational experiences are MSM's Jazz Arts faculty members; these artist-teachers are active performers, scholars, and composers who serve as living, working role models for our students. Among them are Guggenheim and MacArthur Fellows, Grammy Award recipients and nominees, and regular performers at such iconic New York venues as the Blue Note, the Village Vanguard, Birdland, Smalls, Smoke, and Dizzy's Club at Jazz at Lincoln Center. Our faculty perform with and compose for venerable groups such as the Jazz at Lincoln Center and Vanguard Jazz Orchestras, the Frankfurt Radio and Danish Radio Big Bands, and many lead their own ensembles performing around the world.

Our Jazz Arts faculty are part of a larger MSM faculty who have appointments with the New York Philharmonic, Metropolitan Opera, Chamber Music Society of Lincoln Center, Bang on a Can, and Orpheus Chamber Orchestra – as well as award-winning musical theatre artists, leading soloists, and eminent chamber musicians.

The successful candidate will report to MSM's Executive Vice President and Provost (EVP/Provost) and will work closely with members of the Provost's Council, including the Vice President of Enrollment Management, Deans of Academic Affairs, Students, and Performance and Production Operations, as well as the VP for Advancement. The Dean leads the faculty, oversees artistic and curricular activities, advises students in academic and artistic matters, and participates broadly within the College to promote cross-disciplinary opportunities aligned with MSM's [Strategic Plan](#).



The successful Dean of Jazz Arts candidate will join MSM at a pivotal time as the School is currently celebrating the 40th Anniversary of Jazz Arts, is engaged in a Second Century Campaign to grow MSM's endowment, and has recently launched its most recent Strategic Plan (2024-29), which, among other priorities, focuses on preparing students to engage deeply with the arts and realize a life that contributes to a vibrant society. MSM greatly values and practices a culture of collegiality and collaboration with faculty and staff. The School offers excellent artistic training that promotes a spirit of entrepreneurship and innovation among faculty and students, and enjoys an international reputation with world-renowned faculty and alumni.

The Dean will demonstrate a strong commitment to enriching the culture of students' experiences in a college/conservatory atmosphere and connecting MSM with the local, national, and global community to promote MSM's artistic excellence. The successful candidate will have a demonstrable record of artistic success as performer/composer, collaborator, arts administrator, and/or teaching artist.



Manhattan School of Music: An Overview

Manhattan School of Music is a remarkable institution with a 106-year history of extraordinary success. From its beginnings as a small settlement music school, MSM has become an internationally recognized conservatory and leading force in professional music education. The largest independent conservatory in the nation offering training in classical music, jazz, and musical theatre, MSM has upheld its tradition of excellence in music education throughout its history.

MSM Jazz Arts is celebrating its 40th anniversary during the current academic year, just six years after the school celebrated its milestone centennial year during the 2018/19 academic year. The Centennial celebrations featured a diverse, season-long program of performances and events, including a special performance by students, faculty, and distinguished alumni that hailed the opening of a grand new campus entrance and the reopening of MSM's renovated principal performance space, Neidorff-Karpati Hall, and a climactic Gala Centennial Performance at Carnegie Hall (led by Distinguished Visiting Artist Maestro Leonard Slatkin). One hundred years prior to these celebrations, what would become Manhattan School of Music was founded by pianist, social worker, and philanthropist Janet D. Schenck. Originally called the Neighborhood Music School, it was located on East 105th Street and tasked with bringing high-quality musical training to the immigrant communities of the surrounding neighborhoods. By re-establishing the musical communities that had existed in these immigrants' home countries, Schenck hoped to further the nascent cause of music education in America.

By 1928, enrollment at the School had reached 400 students. Under additional artistic guidance from renowned artists such as Pablo Casals, Harold Bauer, and Fritz Kreisler, the Neighborhood Music School erected a new building and, in 1938, changed its name to Manhattan School of Music. In its first two decades, the School had built a national reputation. By 1943, the School offered the Bachelor's degree, and advanced degree programs soon followed. The Jazz Arts Program was added in 1984.

Now home to 1,050 students—who come from 54 countries and nearly every state—MSM fosters a supportive atmosphere, valuing individuals and welcoming creative exploration, and provides the training to attain the highest standards of performance. MSM's rigorous curriculum and superb artist-faculty, who continue their own creative explorations at some of this country's most prestigious institutions, give students the artistic experience and the technical foundation to succeed in the highly competitive world of the arts. Exchange programs, distance learning, and entrepreneurial opportunities further expand the School's breadth, depth, and reach. Offering more than 1,000 concerts, recitals, master classes, and community events each year, MSM is a vigorous contributor to the cultural fabric of New York City.



PROGRAMS

Manhattan School of Music offers the Bachelor of Music (BM) and the Master of Music (MM) degree in **Voice, Instrumental Performance, Jazz, Composition, and Musical Theatre** (the latter is BM only). A Master of Music degree is also offered in **Conducting, Collaborative Piano, Orchestral Performance, and Contemporary Performance**.

The pathways program in Music Education and Performance offers an MM from Manhattan School of Music and an Ed.M. K–12 Music Teacher Certification from Teachers College Columbia University. For undergraduates, a partnership with Barnard College also offers expansive possibilities for elective courses.

Beyond the Master’s degree, MSM offers a Professional Studies Certificate, Professional Performance Diploma, and a Doctor of Musical Arts (DMA) in Voice, Instrumental Performance, Jazz, Composition, Conducting, and Collaborative Piano. Exceptional students may audition for the highly selective Artist Diploma Program.

Manhattan School of Music’s **Precollege Division**, providing pre-professional training to musically gifted young people, is considered to be one of the strongest precollege programs in the country. This full-day Saturday program enrolls 550 students ranging in age from 5 to 18.



FACULTY

MSM’s outstanding 200-member studio faculty includes musicians from New York’s leading performing institutions, including **the New York Philharmonic, Metropolitan Opera, Lincoln Center Jazz Orchestra, and Orpheus Chamber Orchestra**, along with internationally acclaimed solo, chamber, jazz, and Broadway artists.

The academic (classroom) faculty members are scholars, writers, and practitioners in music theory, musicology, and the humanities and social sciences.

Another 140 artist-faculty members teach in the Precollege Division.

RECENTLY HIRED JAZZ ARTS FACULTY



John Benitez
Jazz Arts (Bass)



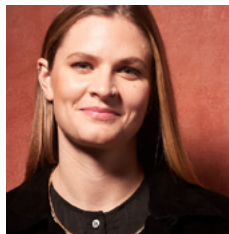
Patricia Brennan
Jazz Arts (Vibraphone)



Obed Calvaire
Jazz Arts (Drum Set)



Caroline Davis
Jazz Arts (Alto Saxophone)



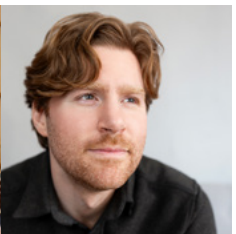
Nicole Glover
Jazz Arts (Saxophone)



Mark Shim
Jazz Arts (Tenor Saxophone)



Kenny Wessel
Jazz Arts (Guitar)



Christopher Zuar
Jazz Arts (Composition)

ALUMNI

MSM alumni are active in every aspect of contemporary musical life and beyond. Many are among the most acclaimed performers on the great stages of the world, from Lincoln Center to Covent Garden to the Montreux Jazz Festival to Broadway. They include Grammy Award winners and nominees, MacArthur Fellows, Avery Fisher Career Grant recipients, Oscar and Tony winners, Pulitzer Prize winners, and a distinguished list of prizewinners in the Herbie Hancock Institute, Van Cliburn, Naumburg, Tchaikovsky, and Rubinstein international competitions, among many others.

Distinguished alumni include jazz musicians **Ron Carter, Jane Monheit, Jason Moran, Miguel Zenón, Linda Oh, Ambrose Akinmusire, Christian Sands, Steve Turre, Stefon Harris, Dave Grusin, Hugh Masekela, Max Roach, and John Lewis; Elmar Oliveira, Viviane Hagner, Guy Braunstein** (concert artist and former concertmaster, Berlin Philharmonic), **Bing Wang** (associate concertmaster, Los Angeles Philharmonic), and **Yooshin Song** (concertmaster, Houston Symphony); opera singers **Susan Graham, Dawn Upshaw, Dolora Zajick, Lauren Flanigan, Brandon Jovanovich, Simon O'Neill, Liam Bonner, Anthony Roth Costanzo, Yunpeng Wang, and J'Nai Bridges;** composers **John Corigliano, Aaron Jay Kernis, Tobias Picker, Gunther Schuller, Elliot Goldenthal, Jack Perla, and Anna Clyne;** conductors **Jane Glover, Bernard Labadie, Kristjan Järvi, Alondra de la Parra, and Earl Lee.**



Alumni in administration positions include **Jesse Rosen** (BM '75), former President and CEO of the League of American Orchestras; **Howard Herring** (MM '78, HonDMA '15), President and CEO of the New World Symphony; **Fred Bronstein** (MM '82), Dean, Peabody Institute/The Johns Hopkins University; **David Handler** (BM '04) and **Justin Kantor** (BM '02), founders of le poisson rouge; **Jeff Sharkey** (BM '86), Principal (CEO) of the Royal Conservatoire of Scotland; and **Daniel Andai** (MM '07, PS '08), Dean of Music and Chief Academic Officer, New School of the Arts, Miami-Dade College. Other alumni are in a variety of fields outside of music, including **Jared Bernstein** (BM '78), Chair of the White House Council of Economic Advisers; **Cynthia Boxrud** (BM '78), MD, surgeon, and professor at UCLA Medical School; **Elizabeth VanArsdel** (MM '85), former Senior Vice President/Senior Wealth Advisor at New Mexico Bank & Trust; and **David Wolfsohn** (DMA '84), JD, Partner, Duane Morris LLP, to name just a few.



CAMPUS

Since 1969, Manhattan School of Music has been located at Broadway and 122nd Street. As part of New York's Morningside Heights/West Harlem academic community, it includes among its neighbors in the "academic acropolis" **Columbia University, Barnard College, Columbia Teachers College, Bank Street College, Union and Jewish Theological seminaries, Riverside Church, International House, and the Cathedral of St. John the Divine.**

Manhattan School of Music's campus consists of three buildings, constructed in 1910, 1931 (by Shreve, Lamb and Harmon, the architects who designed the Empire State Building), and 2001 (the 19-story Andersen Residence Hall, which houses approximately 500 students in addition to performance spaces and practice rooms). In November 2018 as part of the realization of MSM's ambitious Centennial Project, the School opened a stunning new entrance on Claremont Avenue – the entrance had previously been located on West 122nd Street – with an expanded entryway and two new entry lounges, and re-opened the School's principal performance space, **Neidorff-Karpati Hall**, which had undergone a sweeping \$15-million, 16-month renovation. The Hall's lower lounge, an Art Deco gem dating to the original hall's opening in the early 1930s, underwent a \$1.2-million restoration and opened in January 2020. The School has nine performance spaces, ranging



from 25 to 650 seats, and a state-of-the-art recording studio. The Peter Jay Sharp Library and the Evelyn Sharp Performance Library contain scores, books, periodicals, audiovisual recordings, on-demand streaming of concerts, and a large range of performance materials.

With The Orto Center's Distance Learning Program, the first of its kind at a major international conservatory, Manhattan School of Music maintains a leadership role in the use of technology for music performance and education. In the more than two and a half decades since its inception, using state-of-the-art interactive videoconference technology to

enhance the curriculum and learning experience for MSM students, the School has developed increasingly effective means of connecting students, educators, and distinguished artists around the globe. Its higher education partnerships span from Austria to Australia and have connected to five continents in order to exchange artistic resources and provide a truly global music education. The Orto Center's Distance Learning Program engages with partners in nearly every state in the US and more than 20 countries to reach more than 10,000 learners worldwide. Additionally, the program provides livestreamed concerts and master classes, featuring MSM student ensembles, acclaimed faculty, and guest artists, which now attract a global audience. The program is greatly enhanced by the participation of jazz artists such as **Sanne van Vliet**, **Clemens van der Feen**, **Rob Horsting**, **Ilja Reijngoud**, and many other internationally renowned artists.

In addition to the \$15-million Centennial Project detailed above, MSM has in recent years invested more than \$20 million in campus improvements, including creating 28 new Wenger SoundLok practice rooms; two new acting/dance studios; newly renovated offices for classroom faculty; a new HVAC system and complete LED replacement of all lights in the 1910 and 1931 buildings; and a complete cafeteria renovation.

The Centennial Project itself was made possible by an anchor gift by trustee **Noémi Karpati Neidorff** (BM '70; MM '72) and **Michael Neidorff**, a grant from the **City of New York**, and the generous support of members of the Board of Trustees, the International Advisory Board, faculty, staff, and alumni.





Mission Statement

Manhattan School of Music is deeply committed to excellence in education, performance, and creative activity; to the humanity of the School's environment; to preparing all our students to find their success; and to the cultural enrichment of the larger community. A premier international conservatory, MSM inspires and empowers highly talented individuals to realize their potential. We take full advantage of New York's abundant learning and performance opportunities, preparing our students to be accomplished and passionate performers, composers, and teachers, and imaginative, effective contributors to the arts and society.

Strategic Plan 2024–29

In the fall of 2023, MSM assembled a Steering Committee to develop the 2024–29 Strategic Plan that will serve as the institution's compass through the end of the decade. This group met together for a dozen-plus hours in structured meetings facilitated by McKinsey & Company, a global consulting firm that provided pro bono services thanks to MSM Board Vice Chair David Knott, who is a Senior Managing Partner with the firm.

The resulting Strategic Plan initiatives are divided into two categories: Foundational and Bold Moves. The Foundational area focuses on enhancing the School's existing systems and infrastructure as well as securing enrollment and financial stability, issues confronting most higher education institutions. The Bold Moves are targeted initiatives that build on MSM's specific strengths and embody its institutional values.

FOUNDATIONAL INITIATIVES

Enduring Mission, Values, DEI, & Culture

F1. Institutionalize the "MSM Way"

Ensure a nurturing culture is an integral part of MSM's value by further embedding it into leadership, general training, and daily practice throughout the institution.

F2. Advance the Cultural Inclusion Initiative and DEI Access

Expand access for all, especially underrepresented musicians, through community learning opportunities, partnerships, and support systems.

F3. Catalyze NYC (Harlem and Beyond) as MSM's Home

Strengthen MSM's presence in New York City through collaborative relationships with key cultural and musical institutions, emphasizing the cultural enrichment of the larger community and MSM, as well as the impact MSM can have on the community.

Resilient Infrastructure

F4. Modernize Classrooms and Technology

Upgrade and reconfigure classrooms to better serve current needs of faculty and students, including industry-standard technology and fixtures to improve the faculty and student experience.

F5. Conduct End-to-End Transformation of Finance Function

Pursue a high level of accuracy, timeliness, and harmonization between accounting, budgeting, and financial reporting while incorporating fuller automation within student accounts, accounts payable, payroll, and financial reporting. Those efforts will be accompanied by thoughtfully developed and integrated management tools to help inform institutional decisions and manage functional efforts all to help ensure MSM's success.

F6. Optimize Human Capacity

Enhance human capacity and support operations throughout the institution by analyzing and assessing employee and institutional needs to optimize efficiency, effectiveness, and engagement.

Enrollment Security

F7. Increase the College Tuition Discount Rate

Leverage MSM resources to ratably increase the College tuition discount to 50% by FY29 to continue to attract and retain talented students.

F8. Crystalize Differentiated Value Propositions for the College Student Population

Clearly articulate a universal value proposition and identify differentiated populations to create nuanced value propositions; aligning marketing and communication and leveraging more evidence-based accomplishments and alumni success stories to increase applications, build brand awareness, and perceived return on investment.

F9. Expand Online Marketing and Presence

Launch a comprehensive strategic marketing campaign to heighten MSM's visibility and image to attract new students and donors.

F10. Strengthen Domestic College Student Pipeline

Grow and diversify the pipeline of incoming domestic students to maintain $\geq 50\%$ domestic of the total student population. Prioritize feeder organizations and geographic locations for application growth, enhance connectivity between the MSM Community and applicants to drive yield of domestic students, and sustain financial resilience.

F11. Strengthen International Student Pipeline

Grow and diversify the pipeline of incoming international students. Prioritize feeder organizations and geographic locations for application growth, enhance connectivity between the MSM Community and applicants to drive yield of international students, and sustain financial resilience.

The Strategic Plan 2024–29 “Bold Moves” can be found at: msmnyc.edu/about/msm-strategic-plan-2024-29/

Fulfilling the Mission

Manhattan School of Music has been at the forefront of innovation and creativity in its degree offerings for 50 years. In the 1970s it was one of only several colleges in the nation to have an Office of Career Planning targeted at music students. In the 1980s MSM was the first independent conservatory to offer jazz degrees. In the 1990s the School founded two renowned programs: the graduate Orchestral Performance Program and the Distance Learning Program. In this century, MSM launched the Center for Career Readiness and Community Impact (formerly the Center for Music Entrepreneurship), expanding the reach of its offerings to prepare students professionally; created the graduate Contemporary Performance Program; and in 2016 launched a Bachelor's program in musical theatre, the only such program at an American independent conservatory. Future plans include an online degree program planned for a 2025 launch.

Throughout the year, MSM brings nearly 100 acclaimed artists and conductors to campus — both in person and via distance learning — for master classes and to work with the School's student ensembles. Past and current master class artists include **Terence Blanchard, Billy Childs, Barry Harris, Joe Lovano, Christian Scott, Maria Schneider, and Sean Jones** (jazz); **Thomas Hampson, Denyce Graves, Sir Thomas Allen, Birgit Nillson** (voice); **Robert McDonald** and **Richard Goode** (piano);

members of the **New York Philharmonic, Metropolitan Opera Orchestra, The Cleveland Orchestra, Royal Concertgebouw, Los Angeles Philharmonic, Vienna Philharmonic, Chicago Symphony, London Symphony, Philadelphia Orchestra, Orchestre de Paris, Mariinsky Theatre Orchestra, Boston Symphony, and Pittsburgh Symphony**; performers **Bebe Neuwirth, Joanna Gleason, Victoria Clark, and Joan Lader** (musical theatre); and **Koichiro Harada** and **Anton Nel** (chamber music), among many others.

Among the School's other unique offerings, MSM's Study Abroad program gives upperclassmen and first-year graduate students the opportunity to spend one or two semesters abroad earning credits at any of the School's nine partner conservatories in Amsterdam, Beijing, Copenhagen, Helsinki, London, Oslo, Paris, Shanghai, and Stuttgart.

MSM has developed a variety of strategic alliances with educational agencies and has created model music education partnerships not only with New York City public schools, but in communities nationwide. The School's extensive outreach activities prepare students to be effective artist-educators through pedagogical instruction and practical teaching experience. Students are also given the opportunity to present inspirational and interactive performances to diverse and underserved communities.

The School has in recent years forged new alliances with other arts and educational institutions, including the **Metropolitan Museum of Art, Harlem Stage, Jazz at Lincoln Center, Orchestra of St. Luke's, National Sawdust, American Ballet Theater**, other peer independent American conservatories, and its neighbors in Morningside Heights.

Manhattan School of Music's summer offerings include "MSM Summer," a program with 125 students ranging in age from 8 to 17, and a Summer English Study program that has enabled MSM to help international students strengthen acquisition of written and verbal communication skills before they begin their formal degree study during the fall semester.

Finally, in 2019–20, as part of the institution's commitment to a second century full of promise, MSM formally launched a **Cultural Inclusion Initiative**. This important initiative's mission is to foster diversity, equity, and inclusive practices throughout MSM by auditing current practices, identifying areas where additional attention is needed to achieve change, and creating regular events and discussion forums for students, faculty, and staff.

The Future

Manhattan School of Music is an impressive and highly specialized niche institution. The School is financially sound and stable. As momentum builds and its reputation for excellence deepens, new and exciting opportunities present themselves at every turn. The leadership team is talented and committed to the long-term sustainability of MSM as a recognized leader in exceptional artistic training. The artist-faculty and classroom faculty are engaged and dedicated to the students and the work that they do. The Board of Trustees is committed to the institutional enterprise and eager to move ahead, led by a focused, dedicated, and energetic leader, **Chair Lorraine Gallard**.

The entire campus Community has been revitalized and, as the School enters its second century, there is a palpable sense of optimism about the future. This is an ideal time for a new Associate Dean and Director of Jazz Arts to join this institution, which is poised to make great strides in the years ahead.





Position Description: Dean of Jazz Arts

The Dean of Jazz Arts will join an institution with a clear vision for the future, a commitment to innovative practices that support students' artistic growth, and a collaborative and supportive spirit. Building upon the successes of our past, including the culmination of MSM's 40th Anniversary of Jazz Arts (celebrated in the 2024–25 academic year), the new Dean will work to enhance the School's reputation as a leader in professional music education with a history of excellence. The portfolio of responsibilities for the successful candidate will include:

Visionary/Leadership Responsibilities

- Possess a deep commitment to work in an educational environment that supports MSM's mission and cultural inclusion initiatives.
- Inspire and demonstrate collaborative leadership among faculty and staff to foster and retain a high level of collegiality within and across departments.
- Create a vibrant and cohesive vision for the Division's goals to train and prepare performer/composers to thrive as artists in a contemporary, ever-evolving professional landscape.
- Explore and promote external artistic partnerships to elevate performance opportunities to create more visibility for the program.
- Work with the Office of Advancement to identify donors and strategies for increasing scholarship, capital and production support.
- Serve as a member of MSM's leadership councils, including the President's Council, the Provost's Council, and the Academic Leadership Council.

Students' Curricular Experiences and Academic Success

- Collaborate in school-wide artistic programming and lead Jazz Arts artistic planning, to create cohesive and pedagogically rooted repertoire selection for annual performances within this division. The Dean programs concerts for five to seven Big Band cycles, two Jazz ComboFest festivals, and collaborates with colleagues from across the School, both in the academic and performance realms, to create cross-disciplinary experiences.
- In collaboration with faculty and academic leadership, evaluate, revise, and ensure curriculum reflects students' needs, including content and sequence of offerings.
- With the Deans of Academic Affairs and Performance and Production Operations, or their designees, evaluate placement audition results and approve students' ensemble placements with attention to their pedagogical growth and equitable opportunities by assessed level.
- With the major teacher and Dean of Academic Affairs, provide academic and artistic mentorship to majors in the Jazz Arts Division. Advise students as they navigate their curriculum and make course selections to meet degree requirements; provide artistic, pre-professional advice and mentoring of students, linking students to summer programs, young artists' programs, and collaborating with MSM's Center for Career Readiness & Community Impact.

- Engage with the EVP/Provost and Dean of Academic Affairs to create and maintain assessment methods, analytics, and responses related to internal and external program reviews.
- Participate in monitoring student retention, students' academic progress, and contributing ideas and strategies in order to improve retention and graduation/placement rates.
- In consultation with the Dean of Academic Affairs, determine course sequencing and section offerings balancing curriculum requirements with allocations of instructional budget and approved faculty loading.
- Collaborate with the Provost and Dean of Performance and Production Operations to curate the annual guest artists/conductors for performances and master classes, and manage the selection of students to ensure that the roster reflects MSM's Cultural Inclusion Initiative and that an equitable rotation of students is observed.
- Collaborate with the Dean of Students and the Director for Student Success to link students with MSM services and support systems.
- Participate as a member of the Curriculum Committee, the Artistic Planning/Calendar Committee, the Academic Leadership Council, and other committees as assigned.

Faculty Engagement

- Approve students' studio assignments and review faculty teaching loads in accordance with appointment letters and fiscal budget.
- Review and evaluate faculty teaching using course evaluations and MSM's formal faculty review processes.
- In consultation with the EVP/Provost, recruit, hire, and support/review all program faculty.
- Collaborate with Vice President of Enrollment Management and faculty to develop and implement recruitment strategies to matriculate and retain a balanced enrollment of Jazz Arts majors.

Fiscal Management

- Oversee the Jazz Arts Division's budgets, and with the EVP/Provost, Dean of Performance and Production Operations, and the Dean of Academic Affairs, actively participate in budget planning and projections for instruction and performance programming, including master classes, guest conductors, and other guest artists.
- Set guest artist/adjudicator fees in consultation with the EVP/Provost and Dean of Performance and Production Operations, or their designees.

Preferred Characteristics and Capabilities

Manhattan School of Music seeks a vibrant, collaborative, communicative, dynamic leader with an ability to link artistic and academic experiences for students' educational growth and progress in the Jazz Arts Division.

Preferred Qualifications:

- Ability to inspire students and faculty, and contribute to the humanity of the MSM educational environment;
- Ability to design and prioritize curricular and artistic experiences to meet the educational needs of young, emerging musicians;
- Demonstrable record of collaborative leadership within a Jazz Arts / music program and proven ability to work in an inclusive and consultative way with faculty, staff, peers, and students;
- Significant professional experience as a performer, composer, collaborator, arts administrator, and/or teaching pedagogue;
- Substantial and successful teaching experience in a related area at the collegiate or young artist levels;



- Administrative experience in an academic setting, with understanding of curricular design, professional training, general education, and program/faculty assessment;
- Successful record of budget planning and fiscal management of resource allocations;
- Communication skills and ability to promote the Jazz Arts Division to a broad constituency from prospective students, alumni, and potential/current donors;
- Ability to lead and inspire students and professional faculty and staff;
- Master's degree in Jazz Arts or a related area of study.

Procedure for Candidacy

Nominations and Applications: Candidates may apply online; submit a cover letter, resume/curriculum vita, and list of three references (names, positions, and contact information) through the application portal:

airtable.com/appNHvFrH1Ygo9KyS/shrLPRZTuN7DvTuZ9

About MSM Jazz Arts

Manhattan School of Music was one of the first conservatories in the United States to acknowledge the importance of jazz as an art form by establishing undergraduate and graduate degree programs in jazz. The program, currently celebrating its 40th anniversary, is one of the richest of its kind, combining systematic and rigorous conservatory training with a myriad of performance and networking opportunities in New York City. In addition to a variety of small combos, student ensembles include the Latin Jazz Orchestra, Jazz Orchestra, the Jazz Chamber Ensemble, and the Jazz Composers' Orchestra. The program is under the leadership of Dean of Jazz Arts and jazz trumpet faculty member Ingrid Jensen.

In addition to studies with a faculty drawn from the highest ranks of the jazz world, students are provided opportunities to play for and observe world-renowned guest artists. Master classes in recent years have been presented by **Terrence Blanchard** (trumpet), **Billy Childs** (piano, composition), **Buster Williams** (bass), **Ron Carter** (bass), **Christian Scott** (trumpet), **Barry Harris** (piano), **Stefon Harris** (vibraphone), **Maria Schneider** (composition), **Vijay Iyer** (piano), **Jason Moran** (MM '97) (piano), **Christian McBride** (bass), **Jimmy Heath** (tenor saxophone), **Jon Faddis** (trumpet), **Gary Burton** (vibraphone), and **Wycliffe Gordon** (trombone). Every concert season, prominent guest artists are featured with our large ensembles, providing enriched performance experiences for students. Guest artists have included **Omar Thomas**, **Jim McNeely**, **Jane Monheit**, **Candido**, **Dave Liebman**, **Randy Weston**, **Joe Lovano**, **Bob Mintzer**, **Randy Brecker**, **Jon Faddis**, **Paquito D'Rivera**, and **Miguel Zenón** (MM '01).

About Manhattan School of Music

Founded as a community music school by Janet Daniels Schenck in 1918, today MSM is recognized for its 1,050 superbly talented undergraduate and graduate students who come from 54 countries and nearly all 50 states; its innovative curricula and world-renowned artist-teacher faculty that includes musicians from the New York Philharmonic, the Met Orchestra, and the top ranks of the jazz and Broadway communities; and a distinguished community of accomplished, award-winning alumni working at the highest levels of the musical, educational, cultural, and professional worlds.

The School is dedicated to the personal, artistic, and intellectual development of aspiring musicians, from its Precollege students through those pursuing doctoral studies. Offering classical, jazz, and musical theatre training, MSM grants a range of undergraduate and graduate degrees. True to MSM's origins as a music school for children, the Precollege Division is a professionally oriented Saturday music program dedicated to the musical and personal growth of talented young musicians ages 5 to 18. The School also serves some 2,000 New York City schoolchildren through its Arts-in-Education Program, and another 2,000 students through its critically acclaimed Distance Learning Program..



MSM President's Council

James Gandre, President

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Carleen Graham, Dean of Vocal Arts

Bryan Greaney, Associate Vice President for Facilities and Campus Safety

Ingrid Jensen, Dean of Jazz Arts

JT Kane, Dean of Instrumental Studies and Orchestral Performance

Devon Kelly, Chief of Staff and Liaison to the Board of Trustees

Neeraj Kumar, Interim Chief Information Officer

Susan Madden, Vice President for Philanthropy

Carol Matos, Vice President for Administration and Human Relations

Nathan Mortimer, Interim Senior Vice President and Chief Financial Officer

Ruben Mullodzhanov, Associate Vice President of Finance and Controller

Kelly Sawatsky, Dean of Academic Affairs

Madeline Tolliver, Dean of Performance and Production Operations

Additional Detail

Title: Dean of Jazz Arts

Division: Jazz Arts

Reports To: Executive Vice President and Provost

Supervises: Jazz Faculty

Internal Contacts: Deans of Academic Core, Musical Theatre, Vocal Arts & Collaborative Piano, Instrumental Studies & Orchestral Performance, Academic Affairs, Performance and Production Operations, Student Affairs, and Youth Education & Community Career Connections; the Assistant Deans for the Orto Center and for Artistic Operations; Vice Presidents for Philanthropy, and for Media, Communications and Alumni

External Contacts: Jazz Arts professionals and professional organizations/venues (JEN Conference, Jazz at Lincoln Center, Harlem Stage, etc.); Peer institutions' jazz departments and leaders; Leading jazz arts high school and college programs throughout the United States and international programs; Professional educational organizations

Application Due: Review begins February 28, 2025, and will continue until the position is filled.

Start Date: On or about July 1, 2025

Salary Range: \$125,000 - \$150,000

Equal employment and equal educational opportunity have been and will continue to be fundamental principles at Manhattan School of Music, where employment and enrollment are based upon personal capabilities and qualifications without discrimination or harassment because of race, color, religion, sex, sexual orientation, gender identity or expression, the status of being transgender, age, national origin, marital status, citizenship or veteran status, disability, or any other characteristic protected by law. Manhattan School of Music does not permit retaliation against individuals who oppose a discriminatory practice or participate in an investigation.